

FINANCIAL REQUEST FORM

MANCHESTER MEMORIAL HIGH SCHOOL BOOSTER CLUB

For Meeting to be held on (Date): _____

(This form must be submitted at least 10 days prior to meeting date)

**NOTE: YOU MUST BE PRESENT AT THIS MEETING FOR YOUR REQUEST TO BE CONSIDERED
SO THAT YOU MAY ANSWER QUESTIONS**

Name of Organization: _____

Purpose of Organization: _____

Expenses (How much you want)	
Item	Cost

Income (How much your group plans to contribute)	
Activity	Income

Reason For Financial Request *(Use other side if necessary):*

Total Amount Requested: \$ _____

Signature: _____
(Coach or Advisor)

Date: _____

Amt. Approved by Financial Committee: \$ _____

Date: _____

Amt. Approved by Club Membership : \$ _____

Date: _____

**Please be advised: According to the Booster Club Bylaws, when granting any financial request,
you agree to have your team assist in a fundraising project in the future.**